



## **PRIVACY POLICY for EIGA EVENTS**

### **European Industrial Gases Association (EIGA) AISBL**

*Effective since: 5 October 2018. Revision date: 11 February 2019*

We make it a matter of pride to respect your privacy and to treat your personal data in the strictest confidentiality and in accordance with the legislation in force.

The Event privacy policy, in the form of questions and answers, is intended to inform you, in a transparent manner, about the data we collect, the purpose for collecting them, the way we use them and the rights you have regarding the processing of such data. We draw your attention to the need of reading the full version of our [Privacy Policy](#) carefully, which our event privacy policy is part of.

#### **1. WHO IS RESPONSIBLE FOR PROCESSING YOUR DATA?**

The controller of your personal data is the **European Industrial Gases Association AISBL** (hereinafter, "EIGA"), located at Avenue des Arts 3-5, 1210 Brussels, with the Belgian business registry (BCE) number BE0439.385.452, and with the following email address: [dataprotection@eiga.eu](mailto:dataprotection@eiga.eu).

#### **2. WHAT DATA DO WE COLLECT?**

We collect the following data: your identifying information (gender-needed for the right title, family name, first name, e-mail address, postal address, phone number, mobile phone number and fax number); name of the company and function in the company; your bank details (credit card number, IBAN and BIC/SWIFT) and invoicing details; VAT number and purchase order number; your special diets (food preferences and allergens); your mobility problems; pictures and/or videos (pictures and/or videos may be taken by EIGA during the event. These pictures and/or videos may be used by EIGA for publicity reasons on its permanent website for an unlimited period of time); our communications (by email or other); the type of domain with which you connect to the Internet; the IP address assigned to you; the date and time of your access to our website; location data or other data relating to the communication; the pages you visited on our website; the type of browser, platform and/or operating system you are using; the search engine and the keywords used to find the website; your browsing preferences; any other data that you would communicate to us.

We also collect some of your data through "Destrée Organisation" located at Rue de la Longue Haie 35-39, 1000 Brussels, [info@destree.be](mailto:info@destree.be).

#### **3. WHY DO WE COLLECT YOUR DATA?**

We process your data mainly to provide you with information and services associated with the event: the organisation, the registration and payment of the event, as well as to contact you for the organisation of future events and, more generally, to communicate easily with you. It may also be used for internal statistics purposes to help us understand your needs and interests. Your data also allow us to improve and facilitate your navigation on our website. Finally, we collect and store some of your data to meet various legal requirements, including tax and accounting.

#### **4. WHAT ARE THE LEGAL BASIS OF THE PROCESS?**

The processing of your personal data is legally based either on your explicit consent (e.g. when you register to our event), on a legal obligation imposed on EIGA or on our legitimate interest.

#### **5. HOW LONG DO WE STORE YOUR DATA?**

Your data will be stored for the necessary time to complete the purpose that we collected them for (see point 3), unless a longer period of retention is required to comply with legal, accounting, or reporting obligations. Once this goal is achieved, we delete them.

#### **6. WHAT ARE YOUR RIGHTS AND HOW CAN THEY BE EXERCISED?**

You may, at any time, request to verify, access, rectify, delete, transfer your data and object to their use, as well as request the limitation of such use of your data. To do so, simply send us an email at the following address: [dataprotection@eiga.eu](mailto:dataprotection@eiga.eu). We will then do our best to take the necessary measures as soon as possible.

If the legal basis of our process is your consent, you have the right to withdraw it at any time without prejudice to the lawfulness of the processing performed prior to withdrawal.

#### **7. TO WHOM ARE YOUR DATA COMMUNICATED?**

EIGA may communicate your personal information to third parties to the extent that such information is necessary for the performance of the purposes for which your data were processed.

#### **8. DO WE TRANSFER YOUR DATA ABROAD?**

We do not transfer your data to non-EU countries.

#### **9. ARE YOUR DATA PROTECTED?**

We maintain a strict privacy policy and take all appropriate measures to ensure that our servers prevent, to the extent possible, any unauthorized leak, destruction, loss, disclosure, use, access or modification of your data.

## 10. WHICH ONLINE PAYMENT SERVICE DO WE USE?

Regarding the payment of your order, to guarantee optimal security, our processor “Destrée Organisation” uses the secure online payment system Ingenico ePayments (<https://payment-services.ingenico.com/int/en>), which meets high security standards.

The relationship between Ingenico ePayments and you is governed by the Privacy Policy available at the following address: (<https://payment-services.ingenico.com/int/en/cookie-policy>) which also includes provisions related to the processing of personal data sent to Ingenico ePayments as part of its service, and for which Ingenico ePayments is the data controller. When making a payment through the EIGA on-line registration website, you declare that you have read, understood and accepted the Ingenico ePayments privacy policy.

## 11. WHAT TO DO IN THE EVENT OF A DISPUTE?

Lengthy trials do not benefit anyone. In the event of a dispute between us, we give priority to negotiate an agreement through mediation before taking any step towards the judicial resolution of a dispute. You can also contact or lodge a complaint with the Data Protection Authority: Rue de la Presse 35, 1000 Brussels, Tel : +32 (0)2 274 48 00, Fax: +32 (0)2 274 48 35, [contact@apd-gba.be](mailto:contact@apd-gba.be).